

City Manager's Office

October 6, 2016

To: City Council
From: City Manager
Re: Weekly Report

Legal

- The legal department met with members of the police department and the planning department to discuss code enforcement issues, provide status updates, and to prepare for additional code enforcement emphasis.
- The legal department prepared and distributed to all employees a memo addressing political activities for government employees. An additional memo regarding political signs in the right of way was distributed to Public Works.
- The legal department has been exploring options related to contracting for telecommunication franchise negotiations services from an outside law firm. Any outside contract would be revenue neutral as the City would be passing the contract on to the franchisee. An update will be provided at the next Ad Hoc Franchise Committee Meeting.

Police Department

- Federal Way Police Department will be celebrating their 20th anniversary as a police department on October 16, 2016 at 2pm. The event will take place in their City Council Chambers. All are welcome.
- Special Olympics Tip-a-Cop takes place on October 22, 2016 at the Red Robin in Des Moines. Council and City Employees are welcome to attend to serve or be served. There are two shifts available, (11am – 3pm) and (4pm – 8pm). If you'd like to work the event or need additional information, call Ellie at 206-870-7604.
- On Saturday morning, several people called to report a dispute between a male with dreadlocks, and another male in front of 21639 29th Ave S. The victim in this case gave a vague account of what happened and stated that the suspect who had previously car jacked him last week forced him to take off his clothing and robbed him. A robbery report was taken, but the victim became uncooperative.
- Officers responded to a robbery in the 21900 block of 30th Ave S. The victim claimed he was walking down the street when a gray car approached. The victim said the suspects wanted to use his phone, and then exited their car, assaulted him, and stole his cell phone and EBT card.

- Commander Sellers is check with local agencies and our federal partners to gain more information on the growing clown posse reports both in our area, and across the country. Over the weekend DMPD addressed numerous threats to a local middle school. The school district was made aware.

Finance & Information Technology Services

- Updates were made to the 2017 City Manager Preliminary Budget with the new health care and L&I costs.
- Finance Director Mason created the budget message for the 2017 City Manager Preliminary Budget document.
- Staff prepared analysis and Council presentation for the Parks, Recreation, and Senior Services Division regarding participation and net cost info.
- Staff reviewed Recreation Program software and RFP responses.
- The IT Department responded to a number of Help Desk calls.
- IT staff, along with the City Website Redevelopment Committee reviewed the initial design draft. Discussed desired changes, additions, and general feedback. The anticipated rollout for the new website design is early next year.

Marina

- The staff continued to work on the Pay Parking Project. There was a pre-submittal walk-thru on Friday, September 23rd that was not well attended but the staff answered all the questions that were brought up at the meeting and posted meeting minutes on the exchange. Marina staff is planning another public meeting to give an update on the project and to answer questions from the public. The meeting will be on Wednesday, October 19th from 5:30 – 6:30 pm at the Activity Center on 216th.
- The Marina maintenance staff removed the boarding floats with the Redondo Boat Ramp this week and moored them in the Marina for the winter.
- Visits from individual boaters dropped off after Labor Day, but club visits continue. The Tacoma Yacht Club was in the Marina on the weekend of October 1st with about 30 boats and the Quartermaster Yacht Club will visit the weekend of October 8th.
- Fuel sales for September were about 15% lower than the sales for September of 2015. The fuel dock sold 47,100 gallons of fuel in September.

Parks

- Attendance for the month of September in the Club Khaos Before and After School programs was 3,746.
- Volunteer hours reported to City Administration for the 3rd quarter were 696.50. Of those, Sonju Garden had 241.75, The Arts Commission had 233.50.
- Sculpture piece Sol, Soul, Sole was vandalized at Redondo and will be replaced with Vector tomorrow from the same artist. According to the artist, Vector is the intersection of the sky, the sea, and the shore. Contract details are being worked out.

- The reader board in front of the Activity Center on South 216th continues to be a good source of advertisement for our many programs.
- Seasonal department turnover shows 12 separations & 11 new hires. We are still in need of filling additional extra-hire positions.

Planning Building & Public Works

- The Redondo Boardwalk is now substantially complete and was opened to the Public on 10-5-2016. There are still a number of punch list items that the contractor has to complete before the project is physically complete. Staff is working to set up a dedication ceremony later this month or in November.
- Staff held a Pre-application meeting for Blueberry Lane II and Blueberry Lane III. These are small subdivisions (4-6 lots each) both in proximity to the Blueberry Lane Development.
- Sound Transit submitted the “Pre-Final” civil engineering plans for the Federal Way Link Extension, which represent the 30% level plans for the project. Staff is in the process of reviewing these plans, and working with Sound Transit Staff on development of the Term Sheets.
- This week, we surpassed \$5,000,000 in total permitting receipts for 2016. This is the largest annual total for the City - ever.
- Red Light Running: VMS Signs are up in advance of the November 1st implementation date.
- South 216th Street – Phase 1a: The contractor plans to construct the final paving on October 14th and 17th, depending on the weather.