

## MINUTES

**Finance and Economic Development Committee Meeting  
Thursday July 14, 2016  
5:45 p.m. – 6:15 p.m.  
South Conference Room**

<u>Council Members</u>	<u>City Staff</u>
Chair Jeremy Nutting (absent)	Tony Piasecki – City Manager
Chair Pro Tem Vic Pennington	Michael Matthias – Assistant City Manager/Economic Development Director (ACM/EDD)
Mayor Matt Pina	Dan Brewer – Planning, Building, Public Works (PBPW) Director
	Joe Dusenbury – Harbormaster
	Scott Wilkins – Assistant Harbormaster
	George Delgado – Police Chief
	Brandon Carver – Engineering & Transportation Services Manager
	Tim George – City Attorney
	Grant Fredricks – Consultant
	Jodi Grager – Community Development Assistant

### **Guests:**

Bill Linscott  
Todd Powell

### **1. Call to Order**

Chair Pro Tem Vic Pennington called the meeting to order at 5:45 p.m.

### **2. Approval of the June 9<sup>th</sup>, 2016 meeting minutes**

Minutes approved as submitted.

### **3. School Impact Fees (SIFs) Update**

PBPW Director Dan Brewer explained the City recently received information from Highline School District (HSD) which included a sample SIF ordinance. Director Brewer stated that more time is needed to research the information provided by HSD.

- The suggested SIF is approximately \$8,000 per new single family residence (SFR).
- This rate is 50% of the total projected cost per household for necessary HSD capital improvements.
- SIFs collected in the City are used throughout the HSD area which includes several jurisdictions.
- Before making an agreement with HSD regarding an ordinance staff would like to request a copy of the HSD rate study.
- Staff will bring a proposal for new SFR and multi-family construction rates to committee for review in September.

#### **4. Parking in Front of Mailboxes**

Chief Delgado discussed this situation with the Des Moines USPS Postmaster. According to the Postmaster, the mail carriers will deliver mail to a blocked mailbox unless it becomes a pattern. At that time, the carriers will leave a form notifying the resident or the vehicle owner of the problem. If an ordinance is created the carriers will need to report all incidents of blocking mailboxes to the police. The current staffing levels at the Des Moines Police Department make responding to low level calls incredibly challenging. Since there are other possible solutions to specific incidences of mailbox blocking, it is recommended that this topic be shelved until further notice.

#### **5. Marina Update – Port of Seattle Economic Development Partnership Program**

ACM/EDD Michael Matthias announced the Port of Seattle is providing non-competitive grants for all cities in King County (except Seattle). One of the grant program's goals is to foster effective economic development partnerships that stimulate region wide prosperity.

- The awards are based on \$1 per capita formula
- The awards require a 50% local match
- Timeline: Submit applications July/August, projects approved and under contract by mid-September
- Possible Des Moines Marina grant projects include:
  - Pre-design feasibility study for the Marina Redevelopment project including the potential building in the available 106,000 ft of development area on the Marina floor
  - An economic demand study which addresses development that facilitates creating a Marina destination
  - Connectivity between downtown and the Marina
- Councilmember/Mayor Pina would like to see the City apply for the Port of Seattle Grant. He suggested bringing forward the Grant Application at the next meeting in order to meet the projected timeline.

#### **6. Business Park Zoning**

This item was added to the agenda as time permitted – PBPW Director Brewer introduced the possibility of extending the Business Park north of 216<sup>th</sup> with several parcels to be rezoned in this area. This discussion will need to be continued, with a focus on the potential for additional light industrial revenue and/or other commercial ventures.

The meeting on August 11<sup>th</sup>, 2016 meeting is canceled. The next meeting is scheduled for September 8<sup>th</sup> at 5:30-6:50 p.m. in the South Conference room.

Adjourned at 6:20 p.m.

Respectfully submitted by,

Jodi Grager, Community Development Assistant