

City Manager's Office

March 30, 2016

To: City Council
From: City Manager
Re: Weekly Report

Parks, Recreation, and Senior Services

- Park, Recreation, and Senior Services Director Thorell is working with Planning, Building, and Public Works and our architect staff on the design for the Beach Park Picnic Shelter/Restroom project. We have had a few interested contractors calling us to see when the project will be bid.

Legal

- The Legal Department has been working on red light running photo enforcement issues in preparation for the discussion with the City Council at this Thursday Council meeting.
- City Attorney Bosmans is working with the Park, Recreation, and Senior Services Director Thorell on an ordinance regarding park impact fees so we are ready for a discussion with the Council's Municipal Facilities Committee at their April 28th meeting.

Police Department

- Because of staffing issues and the code enforcement responsibilities added to the Community Services Officers' duties, the Department's "Coffee with a Cop" program may be reduced in the upcoming months.
- Sometime between 4:00-4:30 a.m. on 3/21/2016, a motorist reported that the driver of a royal blue two (2) door Honda Civic with a very high spoiler attached to the trunk was firing shots outside the driver window. The reporting party heard a total of five (5) shots and didn't realize until later in the afternoon that his red Dodge Caravan was struck by one of the bullets in the front bumper. The bullet hit the radiator causing damage.
- On two different occasions an unknown male was seen taking pictures of the various entrances and activities of the Bank of America, 27000 blk of Pac Hwy. The assistant manager was the person calling it in and did not know of any bank sponsored activity that might be going on. The first incident was at 1:00 p.m., the next was at 6:20 p.m.
- On 3/25/16, patrol responded to a shots fired report from the Newport Village Townhomes, 22700 30th Ave S. At 10:00 p.m., someone stood on the grass to the north of the building

and fired three rounds in the direction of one of the units. One round went through the window and lodged in the wall, one round went into the fire extinguisher and one round into the stairs. The apartment is currently vacant but has been a problem apartment up until recently. Three casings and one unspent round were found on the ground and were collected as evidence. Property management has been notified.

Finance

- The annual audit has begun. The auditor will conduct an entrance conference at the April 14th Council meeting.
- The process to create the 2017-2022 Capital Improvement Plan will begin in the month of April. Staff will bring draft proposals to Council committees in May and June.

Planning, Building, and Public Works Department

- We have received two dozen applications for our open assistant mechanic/surface water management maintenance worker position. We will interview finalists and hope to make a job offer by mid to late May.
- The Salt Water Bridge project has been selected to receive the project of the year award from the Washington State chapter of the American Public Works Association.
- Construction continues on the civil improvements for the Highline View Estates subdivision on South 240th Street across from Highline College. We anticipate the developer submitting for final plat sometime this summer.
- The Pinnacles subdivision (north of 232nd Street at approximately 12th Avenue South) is almost ready to begin construction of their civil improvements.
- Staff is working with tenants of the three buildings in phase 1 of the Des Moines Creek Business Park (DMCBP) on their tenant improvements.
- We anticipate that clearing activities will start on the southern one third of the DMCBP within the next few weeks for the FAA project.
- Panattoni applied for building permits for the first building in phase 3 of the DMCBP. This building is 100% pre-leased.
- Design review for Waterview Crossing (Devco) has been approved.

Economic Development

- Mayor Pina, Assistant City Manager/Economic Development Director Matthias, and I attended the Highline Forum meeting last Wednesday.

Marina

- Harbormaster Dusenbury is finalizing the agenda item and presentation on paid parking for the April 7th City Council meeting.