

City Manager's Office

March 16, 2016

To: City Council
From: City Manager
Re: Weekly Report

Police Department

- The Department has received a public records request from a researcher at San Diego State University for all records pertaining to all arrests that the Department made between January 1, 2011 and December 31, 2015.
- The three homicide cases are consuming about 80% of our Detective Unit's time. Detectives are working to get as many leads followed up on, as well as interviewing witnesses, and potential suspects as court dates close in.
- Code Enforcement - The house on South 251st Street is taking a significant amount of time from our Community Service Officer's work hours due to the large amount of decomposing trash on the property, the illegal trailers, the increasing number of rabbits, and the uncooperative residents. Without this case, it is estimated that code enforcement is taking about 40% of their time. With this case (due to the complexity) 80% or more of their time is consumed.
- National Night Out – Due to time constraints and other challenges, DMPD will not be able to actively participating in National Night Out. On duty officers will be encouraged to participate as time allows. Neighborhoods will be directed where to go online to register their event.
- Coffee with a Cop went well yesterday at Wesley Gardens. Six DMPD personnel attended as did about a dozen residents.

Court

- Staff used the O-Court system during video court last week. Everything worked well. Full cutover is still expected to take place the week of April 18th.
- The Des Moines Arts Commission has approached the Court and asked if they could arrange to display art in the Court Lobby. Judge Leone and Court Administrator Johnson will work with the Commission to select an appropriate piece of art for display.

Legal

- The Department continues to research all of the legal issues surrounding the Wasson House, in preparation for Council discussions regarding what comes next for the property.
- City Attorney Pat Bosmans is drafting a letter in support of continued funding for the Municipal Research and Services Center to send to the Legislature. This letter will likely become a model letter for other cities to use.

Planning, Building, and Public Works Department

- There was minimal to no damage to City facilities resulting from last weekend's wind storm. There was some clean up to be done. Also, a tree fell on a private, abandoned house located on North Hill. The house has been red-tagged as a result of the incident.
- Bids for the Massey Creek project are due in on March 21st. Staff plans to place a proposed contract for approval on the City Council's March 31st agenda.
- Repair of the Redondo Boardwalk has begun. The contractor is beginning with removal of the old boardwalk.
- The open house for the South 268th Street sidewalk project is tonight. It will be held at Woodmont Elementary School from 5:00 p.m. to 7:00 p.m.
- A citizen reported that several street lights on the west side of 24th Avenue South north of South 216th Street were not working. Staff found that up to a thousand feet of wiring had been removed from this string of street lights. Unfortunately, the City owns these lights, not PSE, so we will have to pay for the repair. Staff is putting together a cost estimate to replace the wiring.
- GreenCore, a maker of convenience food and a tenant at the Des Moines Creek Business Park has received their building permit to construct all of the tenant improvements they will be making to the 80,000 square feet of space they are leasing. The permit fee totaled \$88,000.
- The Des Moines Theater has submitted for design review.
- The Marina 87 Apartments have resubmitted the design review application after receiving comments from staff.
- By the end of March, no later than the end of April, we will have received 100% of the budgeted one-time development fee revenue we programmed into the 2016 budget.
- A small slide has occurred in an area west of Marine View Drive at approximately South 260th Street. Staff is investigating.

Parks, Recreation, and Senior Services

- The Department's Recreation Guide (and City Currents) has been published and should be in mail boxes throughout the city early next week.
- Recreation revenue is trending ahead of last year and ahead of budget.
- We have been contacted about the availability of the Beach Park Auditorium for a marijuana trade show. It appears that the person calling is looking for open dates.

Marina

- Harbormaster Dusenbury continues putting together information on paid parking options for the Marina and Beach Park. He presented revenue estimates to the Council's Municipal Facilities Committee at its March 8th meeting. The Committee directed that the issue of paid parking be brought to the entire Council for direction as soon as possible. Mayor Pina has scheduled that discussion for the April 7th Council meeting.

Economic Development

- Assistant City Manager/Economic Development Director Matthias continues to discuss redevelopment options with the new owners of the Landmark on the Sound. He participated in two meetings with them last Wednesday.
- Michael and I met with Fred Mendoza and gave him an update on our research and planning for commercial development on the Marina floor. Mr. Mendoza is a local attorney who we have engaged to represent us in negotiation with developers once we get to that stage in our efforts.

Finance

- Finance Director Mason has filled her vacant Staff Accountant position. Eric Mandelas, currently our part-time Accounting Intern, will begin his duties as Staff Accountant on April 1st.
- Department staff are participating in financial systems software demos from two companies this week as part of the process to select a new system for the City.

Human Resources

- HR Manager Maureen Murphy is working with the City's recruitment firm, SGR, on the process of recruiting for and selecting the City's next City Manager. A representative of SGR will be here next week to discuss the desired qualities of the next City Manager with Councilmembers and department directors.
- Maureen is also working on preparations for mediation with the Des Moines Police Management Association and arbitration with the Des Moines Police Guild.